



# PARKDALE PRIMARY SCHOOL

## EXIT FORM

An exit form must be completed for each student leaving the school. Please complete the details required in the sections headed Student Information and Parent Authorisation, and return to the office.

| Student Information  |                |
|--|----------------|
| Name:  | Class:         |
| Transferring to (school name):   |                |
| In the suburb of:  | Commencing on: |
| Please indicate the reason for leaving PPS e.g. moving interstate, relocating: |                |
|  |                |

### Parent Authorisation:

\_\_\_\_\_ (Name of Parent or carer)

confirm that \_\_\_\_\_ (name of student) will be leaving Parkdale Primary School.

Last day of attendance at Parkdale Primary: \_\_\_\_\_

Parent signature: \_\_\_\_\_ Date: \_\_\_\_\_

If relocating, please supply new address and contact details:

\_\_\_\_\_  
\_\_\_\_\_

### Office use only:

|                              |        |
|------------------------------|--------|
| Student ID                   |        |
| Student VSN                  |        |
| CSEF recipient               | Yes/No |
| Principal signature          |        |
| Home Group Teacher signature |        |
| Business Manager signature   |        |